

# Entries

## How to make horse substitutions in the FEI Entry System?

National Federations can choose to delegate their rights to the Organising Committees for the entries of late entries only as well as the substitutions and additions on the ground.

On the document "[Rights delegation for OCs](#)" you can check which National Federation delegates its rights to the Organising Committee.

If you are the rights. you can go to your show in the [FEI Entry System](#).

Close to the name of the horse, you can click on **"subst"** and **"substitute"** to confirm that you have found the good horse.

The screenshot displays the FEI Entry System interface. On the left, there's a table of registered horses with columns for NF, Horse Name, Birth, M/F, and an 'Add >>' button. The table lists several horses, including 'BABCOCK Chelsea (USA)' and 'BAKER Ashley (USA)'. In the center, there's a 'Substitute Horse' modal window. This window has a search bar with 'PEGASE DU MURIER' entered, a dropdown for 'Admin NF' set to 'France (FRA)', and checkboxes for 'Only registered horses' and 'Only horses in the age limits'. Below these, there's a table with columns 'FEI ID', 'NF', 'Horse Name', 'Birth', 'M/F', and a 'Substitute >>' button. The table shows one horse: '102TC43', 'FRA', 'PEGASE DU MURIER', '29/04/2003', 'M'. At the bottom of the modal, there's a 'Close' button. The background shows the 'Entry Lists' section with tabs for 'Entries', 'Master List', 'Pending Substitutions', and 'Pending Additions'. The 'Entries' tab is active, showing a list of entries with columns for 'Filter Entries', 'Definite List', 'NF', and 'All'.

The new horse is automatically accepted.

Unique solution ID: #1055

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