FEI Entry System for Jumping How to add a comment on an entry on the FEI Entry System

You need to communicate some information to the Organising Committee related to an Athlete/Horse's entry?

Step 1: Connect to the new version of the <u>FEI Entry System</u> for Jumping and find the Event for which you have already entered an Athlete/Horse, or you want to make a new entry.

Click here to see <u>"how to make an entry on the FEI Entry System for a specific Event."</u>

A comment can be added to a draft entry, an entry on the waiting list or a confirmed entry.

Step 2.1: On the entry of the Athlete, you click on **Athlete** and then on **Comment** in the drop down menu:

Athletes		
BRETON Mathieu (FRA) 10048778		
Add horse Add slot Athlete		
Comm		
	athlete's entries	

Step 2.2: You would click on **Horse** and then on **Comment** for adding a comment related to a Horse:

Horses	Event	
CERISE DU VALON 168/003 - 21/05/2012 (8 yo) ♠ Straw	CSI1* Submit	Horse • Comment Bedding View log Delete entry horse
BALADE DE L'ERMITAGE 165W516 • 02003/2011 (9 yo)	CSI(1 ⁺ Submit	

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Step 3: You write your comment or message and click on **Save comment.** The comment can be max. 500 characters.

NF Athlete Comment	×
Please enter your comment below:	
Comment	
Corner box for this horse. Thank you	
	1000 1000
	Cancel Save comment

Step 4: Once the comment is saved, it is visible under the Horse's name and a icon

appears next to the name of the Athlete to indicate there is a comment for this combination.

Athletes	Horses
BRETON Mathieu (FRA)	CERISE DU VALON 106K093 • 2105/2012 (8 vn) Corner box for this horse. Thank you!

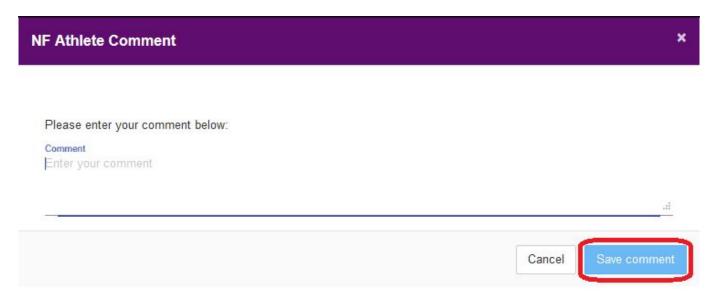
Step 5: If you wish to delete your comment, you need to open the **Comment** window and erase the written text. You then click on **Save comment** Page 2 / 3

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with no text in the comment field:



Organising Committees can see all comments as soon as the entry is submitted, they also receive this information in the downloads that are available to them.

Please note: Comments are purely informative and a means to provide information to the Organising Committee.

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