

FEI Entry System - General

How to make an entry on borrowed horses in the FEI Entry System

You need to make an entry for a borrowed horse event?

Step 1: Go to <https://entry.fei.org> and login with your FEI credentials.

Step 2: Search for the event in which you wish to make some entries and click on **Entries** to enter the event

Entry System
Use the form below to search your events.

Venue Name:

Country:

Discipline:

Entries for:

From:

Period:

To:

Ath. FEIID:

Ath. Name:

Horse FEIID:

Horse Name:

Search Events

Reset

Upcoming events

Past events

Venue Name	Country	Event Code	^From	To	Nominated	Definite	Period/Ending	Athletes (URU)	Horses (URU)	
Werribee VIC	Australia	CDI-W LF	10/12/2015	13/12/2015	28/10/2015	Event	13/12/2015	0	0	Entries Master List
London Olympia	Great Britain	CDI-W	15/12/2015	16/12/2015	04/12/2015	Substitutions	16/12/2015	0	0	Entries Master List
Frankfurt	Germany	CDI4*	16/12/2015	20/12/2015	24/11/2015	Substitutions	17/12/2015	0	0	Entries Master List
Pattaya	Thailand	CDI1*	25/12/2015	27/12/2015	25/12/2015	Definite	25/12/2015	0	0	Entries
Mechelen	Belgium	CDI5*	26/12/2015	30/12/2015	30/11/2015	Substitutions	26/12/2015	0	0	Entries Master List
Drachten	Netherlands	CDI3*	08/01/2016	10/01/2016	22/12/2015	Definite	22/12/2015	0	0	Entries
Drachten	Netherlands	CDIY	08/01/2016	10/01/2016	22/12/2015	Definite	22/12/2015	0	0	Entries
Drachten	Netherlands	CDU	08/01/2016	10/01/2016	22/12/2015	Definite	22/12/2015	0	0	Entries

here are the views you will have

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The screenshot displays the FEI Entry System interface. At the top, the header includes the FEI logo, the user's name 'Pierre HAT (BEL)', and a 'Disconnect' button. The main content area is divided into several sections:

- Event Details (Left):** Shows 'Jerez de la Frontera (ESP)' with event code '2016_CI_0340'. It specifies 'CDIYH (Lower Level Event)' and the dates 'From 24/02/2016 to 28/02/2016'. It also lists 'Athletes' age: min. 16; Horses' age: 4-6'. Contact information for Host NF and OC is provided.
- Entry Summary (Top Right):** Displays statistics: 'Entries in principle: -', 'Nominated Entries: -', 'Definite Entries: 24/12/2015', and 'Entry Fee: -'. It also shows 'Substitution by OC: 24/12/2015', 'Last Date of substitution: 25/12/2015', and 'Horse Inspection: -'. A 'Definite Period' of 10 days 19:12:19 is noted. A 'Refresh' button is present.
- Search and Filters (Bottom Left):** Includes tabs for 'Athletes', 'Horses', 'Teams', and 'Help'. A search bar with 'Name / ID:' and buttons for 'Search' and 'Reset' is shown. Checkboxes for 'Only registered athletes' and 'Only athletes in the age limits' are present, with a message 'No matching athlete found.'
- Entry Lists (Bottom Right):** Features tabs for 'Entry Lists', 'Draft Entries', 'Nominated List', and 'Definite List'. It includes filters for 'Filter Entries: All' and 'Competitions: All', and an 'Upload an Entry File' button. A message states 'There is no entry to display.'

This diagram illustrates the FEI Entry System interface with annotations explaining key features:

- Event Navigation:** A box states 'You can move from an event to another', with an arrow pointing to the event code '2016_CI_0340'.
- Event Details:** The event 'Jerez de la Frontera (ESP)' is shown with its code '2016_CI_0340', level 'CDIYH (Lower Level Event)', dates 'From 24/02/2016 to 28/02/2016', and age requirements 'Athletes' age: min. 16; Horses' age: 4-6'.
- Links to Event Details:** A box points to the event code '2016_CI_0340' with the text 'Links to the event details (FEI Database)'.
- Contact Information:** A box points to the 'Contact Host NF' and 'Contact OC' links with the text 'Send an email directly to the Host NF or OC'.

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Entries dates,
deadlines

Refresh

Entries in principle: - Substitution by OC: 24/12/2015
Nominated Entries: - Last Date of substitution: 25/12/2015
Definite Entries: 24/12/2015 Horse Inspection: -
Entry Fee: -
Definite Period Last date of definite entries: 10 days 19:12:19

Countries: 0
Accepted Athletes: 0 (0 from BEL 0%)
Accepted Horses: 0 (0 from BEL 0%)

Statistics

Eg:

Events navigation

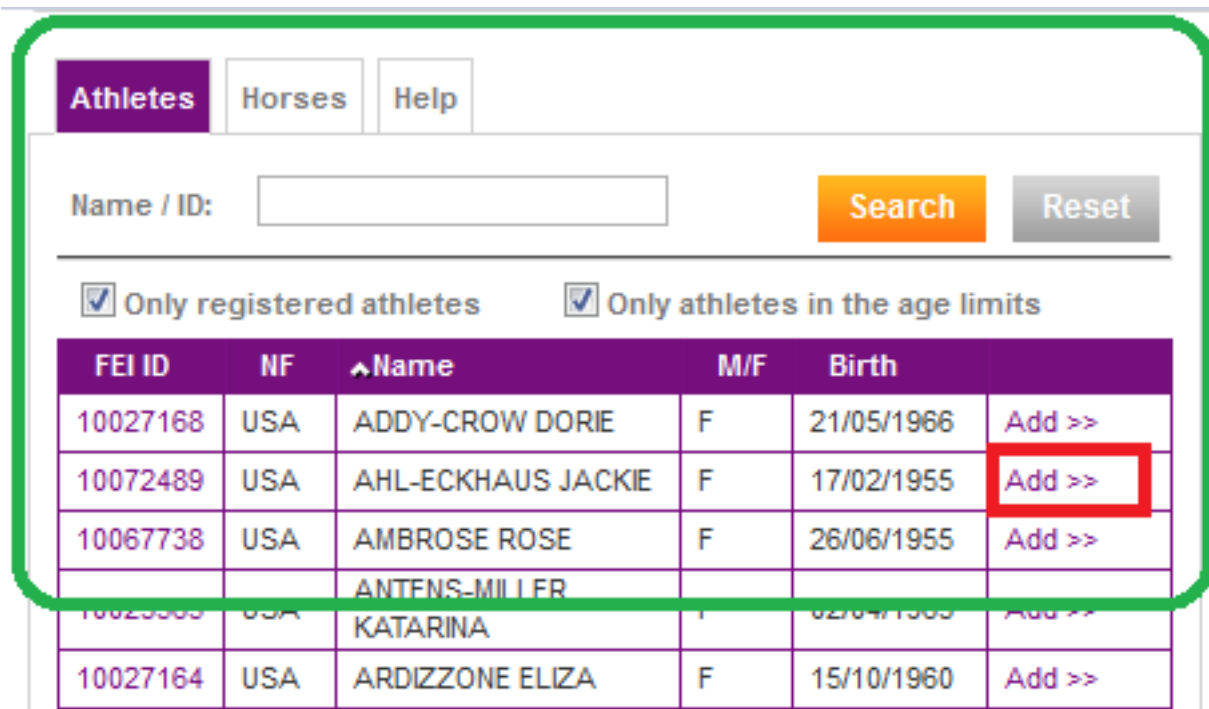
Show														
CDI* CDIJ CDIP CDIY														
Accepted entries					Athletes Submitted & not acc.					Horses Submitted & not acc.				
NF	Athletes	Horses	Definite list		NF	Draft	Definite	Additional	Accepted	NF	Draft	Definite	Additional	Accepted
AUT	0	0	PDF Excel Cancel		AUT	0	1	0	0	AUT	0	1	0	0
DEN	0	0	Not validated yet		DEN	4	0	0	0	DEN	6	0	0	0
ESP	0	0	Not validated yet		ESP	2	0	0	0	ESP	2	0	0	0
FIN	0	0	PDF Excel Cancel		FIN	0	1	0	0	FIN	0	1	0	0
GRE	0	0	PDF Excel Cancel		GRE	0	1	0	0	GRE	0	1	0	0
IND	0	0	PDF Excel Cancel		IND	0	1	0	0	IND	0	1	0	0

Accepted entries
Links to download the definite list
per NF
Entries accepted or not yet

Athletes' statistics
Draft entries (not submitted by the NF yet)
Definite (submitted, waiting for approval)
Additions additional entries
Accepted entries accepted by the OC

Horses' statistics
Draft entries (not submitted by
the NF yet)
Definite (submitted, waiting for
approval)
Additions additional entries
Accepted entries accepted by the
OC

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The screenshot shows the FEI Entry System interface. At the top, there are three tabs: "Athletes" (selected), "Horses", and "Help". Below the tabs is a search bar labeled "Name / ID:" with a white input field, an orange "Search" button, and a grey "Reset" button. Below the search bar are two checkboxes: "Only registered athletes" (checked) and "Only athletes in the age limits" (checked). Below the checkboxes is a table with the following columns: FEI ID, NF, Name, M/F, Birth, and an "Add >>" button. The table contains five rows of athlete data. The second row, for AHL-ECKHAUS JACKIE, has its "Add >>" button highlighted with a red box. The entire interface is enclosed in a green rounded rectangle.

FEI ID	NF	Name	M/F	Birth	Add >>
10027168	USA	ADDY-CROW DORIE	F	21/05/1966	Add >>
10072489	USA	AHL-ECKHAUS JACKIE	F	17/02/1955	Add >>
10067738	USA	AMBROSE ROSE	F	26/06/1955	Add >>
10023303	USA	ANTENS-MILLER KATARINA	F	02/04/1963	Add >>
10027164	USA	ARDIZZONE ELIZA	F	15/10/1960	Add >>

This is where you will find all your lists of athletes and horses.

You can search the name in the table or type a name or ID in the white field.

This will show you by default only the registered athletes for the current year and only athletes in the age limits, but you can untick the boxes.

You can then click on "add", your athlete will appear in the "**Entry Lists**" on the right.

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CSI1* Draft

Vilamoura (POR)

CSI1* (Lower Level Event)

From 29/03/2016 to 03/04/2016

Athletes' age: min. 12; Horses' age: min. 6

Event on borrowed horses

2016_CL_1287

2016_CL_1287_S_S_02

Contact Host NF

Contact OC

Entries in principle: -

Substitution by OC: 20/03/2016

Nominated Entries: -

Last Date of substitution: 15/03/2016

Definite Entries: 20/03/2016

Horse Inspection: -

Entry Fee: -

Definite Period Last date of definite entries: 51 days 19:12:58

AthletesHorsesHelp

Name / ID:

Search

Reset

Admin NF: United States of America

Will ride borrowed horses

☒ Only registered horses

☒ Only horses in the age limits

FEI ID	NF	Horse Name	Birth	M/F	
104PW77	USA	ABSOLUTE ABILITY	24/04/2001	M	Add >>
103JP14	USA	ABUNOLA	20/04/2005	F	Add >>
104ZQ49	USA	ACANTO 7	08/05/2005	M	No FEI doc. Add >>
103YL80	USA	ACOLINA R	01/04/2005	F	Add >>
GBR42991	USA	ALBERTO II	02/03/2003	M	Add >>
103UH18	USA	ALEXANDRIA	04/07/2005	F	Add >>
103GB56	USA	ALL IN	14/05/2005	M	Add >>

Entry Lists

Draft Entries

Nominated List

Definite List

Filter Entries: All

^Athletes & Horses

NF

FEI ID

ANTHONY Carly (USA)

USA

10026626

Contact Info

Have you noticed out of date information about a horse or an athlete? Click on access the Suggestion Platform. Thanks for your help!

Then select the tab **"horses"** , click on your athlete's name in the Entry Lists, and after selecting **"Will ride borrowed horses"**, click on on **"add"**

The OC will be able to enter the horse as soon as the drawn is done.

Unique solution ID: #1049

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