

FEI Entry System - General

How to make horse substitutions in the FEI Entry System?

National Federations can choose to delegate their rights to the Organising Committees for the entries of late entries only as well as the substitutions and additions on the ground.

On the document "[Rights delegation for OCs](#)" you can check which National Federation delegates its rights to the Organising Committee.

If you are the rights. you can go to your show in the [FEI Entry System](#).

Close to the name of the horse, you can click on "**subst**" and "**substitute**" to confirm that you have found the good horse.

The screenshot shows the FEI Entry System interface. On the left, there's a table of horses with columns: NF, Horse Name, Birth, M/F, and an 'Add >>' button. The table lists several horses, including 'BABCOCK Chelsea (USA)', 'ACOLINA R Subst.', 'ALL STAR DE L'AUBE Subst.', 'AMBERTIEK Subst.', 'BAKER Ashley (USA)', 'BELMONT Subst.', 'BEST WISHES Subst.', and 'BIALDA Subst.'. The 'Substitute Horse' dialog box is open, showing the search results for 'PEGASE DU MURIER' (FEI ID: 102TC43, FRA). The 'Substitute >>' button is highlighted with a red box. The dialog box also shows the horse's details: Name / ID: PEGASE DU MURIER, Admin NF: France (FRA), and a table with columns: FEI ID, NF, Horse Name, Birth, M/F. The table shows one horse: 102TC43, FRA, PEGASE DU MURIER, 29/04/2003, M. The 'Substitute >>' button is highlighted with a red box. The dialog box also has a 'Close' button and a 'Lines/Page: 10' dropdown. At the bottom of the dialog box, there are buttons: 'Horses to Check', 'Horses Details', 'Download Entries', and 'Print -18 Riders List'. The background shows the 'Entry Lists' section with tabs: 'Entries', 'Master List', 'Pending Substitutions', and 'Pending Additions'. The 'Entries' tab is selected, showing a table of entries with columns: Entries in principle, Nominated Entries, Definite Entries, Entry Fee, Substitution by OC, Last Date of substitution, Horse Inspection, Countries, Accepted Athletes, and Accepted Horses. The table shows one entry: 20/03/2016, -, 20/03/2016, -, 1, 2 (0 from POR 0%), 6 (0 from POR 0%).

The new horse is automatically accepted.

Unique solution ID: #1055

Author: Marion Régin

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