## Horses

## How to add a Horse on the FEI Database

If you need to register or enter a Horse to compete in a FEI event, the Horse must first have a FEI ID number on the FEI Database.

**Step 1:** You must go to <u>https://data.fei.org</u> and log in with your FEI ID number and password

| FEI Database 276.1 |        |   | F.EI.  |   |                      |                        | Login |
|--------------------|--------|---|--------|---|----------------------|------------------------|-------|
| Calendar/Results   | Horses | * | Person | * | National Federations | Rankings / Standings * |       |

Step 2: You must then go to the HORSES tab and click on ADD HORSE



**Step 3:** Here you must enter all the necessary information about the Horse you are wishing to enter on the FEI Database

| -                              | ORSE RECORD             | ollowing fields.                          |                  |                             |     |
|--------------------------------|-------------------------|---|------------------|-----------------------------|-----|
|                                |                         | or else show a list of POTENTIAL duplicat | ies.             |                             |     |
| Birth Name *                   | TEST HORSE              |   |                  |                             |     |
| Current Name *                 | TEST HORSE              |   | Kind of Name     | Birth Name (Free of charge) | *   |
| Commercial prefix or suffix    |                         |   |                  |                             |     |
| Use Commercial prefix or suffi | ix as 🔘 Prefix 💿 Suffix |   |                  |                             |     |
| Complete Name                  | TEST HORSE              |   |                  |                             |     |
| Date of Birth *                | 12/05/2010 📩 dd/MM      | ıM/уууу                                   |                  |                             |     |
| Gender *                       | Male 👻                  |   |                  |                             |     |
| National ID *                  | 123456                  |   |                  |                             |     |
| UELN                           | 123123123123123         | The UELN must be a 15-digit alpha         | numerical number |                             |     |
| Chip ID *                      | 987654321415486         |   |                  |                             |     |
|                                |                         |   |                  |                             | Add |

You must:

- enter the BIRTH NAME and the CURRENT NAME

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URL: https://howto.fei.org/content/7/33/en/how-to-add-a-horse-on-the-fei-database.html

## Horses

- if these are different, you must choose a "kind of name" from the drop-down list on the right-hand side
- enter the date of birth
- enter the gender
- enter National ID
- enter the UELN
- enter the Chip ID

**Please note**: It is the National Federation's responsibility to verify that the information they enter is correct.

**Step 4:** You then click on ADD – the system will check that this Horse does not already exist on the FEI Database and will inform you if they find any similar matches.

**Step 5:** You are then directed to the second stage where you must fill out extra information regarding the Horse and its passport details.

You can upgrade to a FEI Recognition Card or FEI Passport directly on this page, or



| Status<br>Date of Birth *  | Active -<br>12/05/2010 to dd/MM/yyyy   | Studbook<br>(WBFSH members)                |  |  |  |
|--|--|--|--|--|--|
| Date of Retirement   | dd/MM/yyyy   | Breed  Breeder's name                      |  |  |  |
| Date of Death  | dd/MM/yyyy   |  |  |  |  |
| Country of Birth @   | Germany •  | Administering NF SWE<br>Block automatic NF |  |  |  |
| Color Code *   | Bay 👻  | admin. requests 0                          |  |  |  |
| Color Complement (   |  |  |  |  |  |
|  |  |  |  |  |  |
| Gender *   | Male •   |  |  |  |  |
| Castrated/Sterilized *   | Unknown - dd/MM/yyyy   |  |  |  |  |
| Pony *   |  |  |  |  |  |
| Height [cm] ()   |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| ID and Passport  |  | ID Type FEI registration number only       |  |  |  |
| FEI ID<br>National ID *  | 123456   | Unorsela to Hassport 🖤                     |  |  |  |
| FEI ID<br>National ID *<br>Issuing NF *  | 122456<br>GER •  |  |  |  |  |
| FEI ID   | 123456   | Unorsela to Hassport 🖤                     |  |  |  |
| FEI ID<br>National ID *<br>Issuing NF *<br>FEI Recognized<br>Document ID @<br>Issuing Body @ | 123456<br>GER -<br>DE/23123123123<br>GER - Rheinisches Perdestammäuch e V. • | Unorsela to Hassport 🖤                     |  |  |  |
| FEI ID<br>National ID *<br>Issuing NF *<br>FEI Recognized<br>Document ID 0                   | 123456<br>GER •<br>DE 123123123123   | Unorsela to Hassport 🖤                     |  |  |  |

once the Horse is created.

You must also add a **New Ownership** before you can save and create the horse.

Please click here to see How to create a new Ownership on a Horse profile

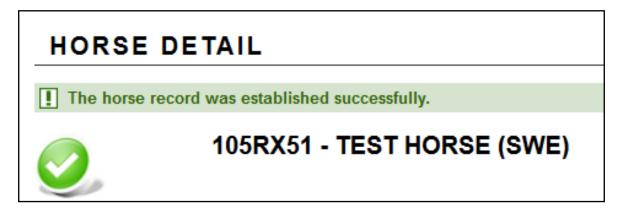
**Step 6:** To register the Horse, you must tick the relevant discipline for which you want to register your Horse.

## Horses

| Registration  |                          |      |
|---------------|--------------------------|------|
| Year          |                          | 2017 |
| Discipline(s) |                          |      |
|               | Jumping                  |      |
|               | Dressage                 |      |
|               | Eventing                 |      |
|               | Driving                  |      |
|               | Endurance                |      |
|               | Reining                  |      |
|               | Vaulting                 |      |
|               | Para-Equestrian Dressage |      |
|               | Para-Equestrian Driving  |      |

Annual registration is invoiced to your National Federation at 10 CHF per year.

**Step 7:** You will have then successfully created your Horse on the FEI Database.



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