

# Horses

## How to issue a duplicate FEI Passport

If the FEI Passport is full, damaged, stolen or lost then a duplicate FEI Passport needs to be issued.

If the horse has a FEI approved national passport, we strongly advise you to upgrade and issue a duplicate FEI Recognition Card.

Please contact the FEI: [passport@fei.org](mailto:passport@fei.org)

**Step 1:** A blank FEI Passport has to be sent to the owner of the horse or directly to the Vet who will fill out the description/diagram page.

The Vet must fill out the description and diagram, in line with the [Identification of Horses](#) details, it must then be signed and stamped by the Vet and sent back to the National Federation.

**Step 2:** To issue a duplicate, the duplicate stickers need to be requested from the FEI by email: [passport@fei.org](mailto:passport@fei.org).

These will be sent in an attachment to be printed out on the FEI sticker paper.

**Step 3:** As mentioned in the procedure ["How to issue a FEI Passport"](#), sticker #1 must be stuck and stamped on page 1, sticker #2 must be stuck, stamped and signed on page 10 and sticker #3 must be stuck on page 32 of the new duplicate FEI Passport.

This sticker #1 will have the word DUPLICATA on it. This represents that this is not the first/original FEI document.

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|  |                 |                  |            |
|--|-----------------|------------------|------------|
| <b>VISMI</b>   |                 |                  |            |
| <b>FRA06061</b>  |                 | <b>DUPLICATA</b> |            |
| FEI recognized document no.  | Issuing Body    |                  |            |
| Original horse name  | UELN            | Microchip no.    | Valid      |
| VISMI  | 25000010101010J | 987654321000     | 04/07/2016 |
|  |                 |                  |            |
| R0BMDYwFQExOTk0NjUwMDAwMTAxMDExMTBk  |                 |                  |            |

**Step 4:** A full scan of the duplicate FEI Passport needs to be uploaded to the FEI Database.

Please view [“How to upload horse documents for FEI Passports on the FEI Database”](#) for further information.

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## Things to Consider:

- If a horse has a national passport and you wish to issue a duplicate FEI Recognition Card, then please contact the FEI to correct the relevant information on the Horse's FEI profile page.
- If a horse has a valid FEI Passport, this is the document that should be used at all events, including CIMs in their country of residence.

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