

# Jumping Invitations

## How to make an Athlete's choice, that was not granted an invitation, into an entry on the FEI Entry System

Your Athlete did not get an invitation via the FEI online Invitation System at the time of allocation and you would like to enter the Athlete in the FEI Entry System?

It would be easier to transfer their choice directly from the FEI online Invitation System to the FEI Entry System?

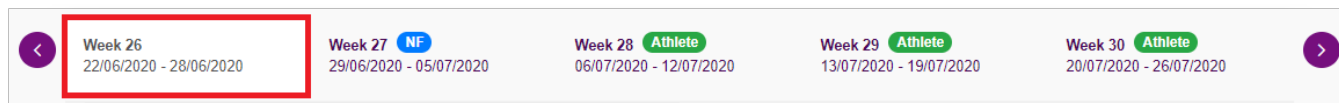
You can now submit an entry for your Athlete in the OC quota of a given Event directly from the FEI Online Invitation System once the invitations have been allocated.

**Step 1:** Go to <https://invitation.fei.org> and login with your FEI ID number and password.

**Step 2:** In the top menu bar, click on **Invitation System**:

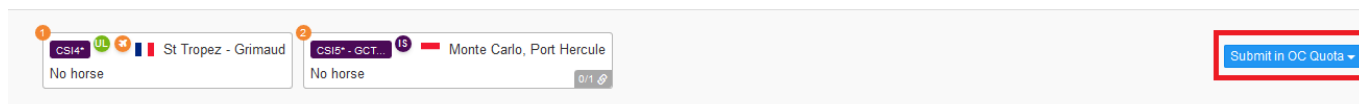
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**Step 3:** Select the week for which the invitations have been allocated and you wish to make an entry:



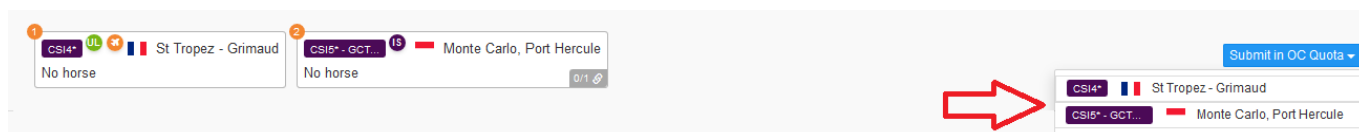
You can see the list of Athletes who were granted an invitation, the Event code is in **green**, their invitation has become an accepted entry in the FEI Entry System. You can click on **View Entry** to be taken to the relevant Event on the FEI Entry System.

**Step 4:** The Athletes that were not granted an invitation, the Event code is in **purple**, now appear with the function **Submit in OC Quota** on the right hand side of their wish list.



**Please note:** it is also possible to **Submit in Home NF quota** where this is applicable.

**Step 5:** If you wish to add a waiting entry for this Athlete in the FEI Entry System for the OC to possibly accept in their quota, click on **Submit in OC Quota**. If there are multiple Events on the Athlete's wish list, you must choose in which Event you wish to enter them:



**Please note:** if you **Submit in Home NF quota**, the entry will be automatically accepted.

**Step 6:** Once you have selected the Event in which you wish to make the entry, you have the possibility to add the relevant Horses or add Horse slots to the Athlete's entry, you then **Submit in OC quota**:

# Jumping Invitations

### Horses Selection for EPAILLARD Julien (FRA)

CSI4\* St Tropez - Grimaud

France (FRA)

Search

Yes ☐

Show only registered Horses

Yes ☐

Show only Horses within age limits

You can select up to 2 horses or horse slots for this athlete

Add horse slot

	Name	FEI ID	NF	Birth	Sex	Last result date
<input type="checkbox"/>	★ ALIBI DE LA ROQUE	104YE61	FRA	15/05/2010	Gelding	29/02/2020
<input type="checkbox"/>	★ VIRTUOSE CHAMPEIX	105GM89	FRA	06/06/2009	Stallion	28/02/2020
<input type="checkbox"/>	★ EDESA'S KZOOM VAN DE WITTEMOERE	105DP43	BEL	21/05/2010	Male	23/02/2020
<input type="checkbox"/>	★ TOUPIE DE LA ROQUE	103VO27	FRA	11/03/2007	Mare	08/02/2020
<input type="checkbox"/>	★ CASABLANCO	103VO27	FRA	11/03/2007	Mare	08/02/2020

Load more

Close

Submit in OC Quota

The system will confirm that the entry has been successfully made:

### Horses Selection for EPAILLARD Julien (FRA)

CSI4\* St Tropez - Grimaud

Entry for athlete EPAILLARD Julien (FRA) was succesfully created in event CSI4\*

Close

**Step 7:** You can see that a waiting entry has been submitted for your Athlete in the given Event, the Event code is in **orange**, and you can click on **View Entry** to see the entry in the Event on the FEI Entry System:

1

CSI4\* St Tropez - Grimaud

No horse

2

CSI6\* - GCT Monte Carlo, Port Hercule

No horse

View Entry

FEI Entry System view:

# Jumping Invitations

Entries

Show

CSH4\*

Add athlete

Import entries

Download

Contact OC

CSH4\* entries

EPAILLARD Julien (10001850)

Horse name or FEI ID

Submit all entries

Show draft entries

Invalid entries

Show only empty slots

Athletes

Horses

Event

EPAILLARD Julien (FRA)  
10001850

ALIBI DE LA ROQUE  
104YE81 • 15/05/2010 (10 yo)  
Shavings

CSH4\*

Horse

VIRTUOSE CHAMPEIX  
1050M89 • 06/06/2009 • [Saddler](#) (11 yo)  
Shavings

CSH4\*

Horse

Add horse

Add slot

Athlete

**Please note:** the transfer of non-allocated invitations to the FEI Entry System can only be done after the allocation of invitations has taken place, Monday at 00:02 GMT, 3 weeks prior to the week of the Event.

Unique solution ID: #1197

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