

FEI Entry System for Jumping

How to make an entry on the FEI Entry System for a specific event

You need to make an entry for one of your athletes?

You need to make entries for multiple athletes?

Step 1: Connect to the new version of the FEI Entry System for Jumping and find the event at which you need to make the entry.

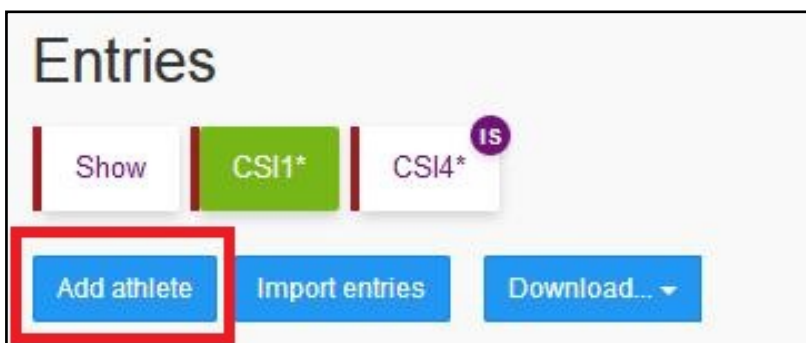
The **Info** bar at the top displays the different quotas, deadlines and information about the event.

TIME LEFT	QUOTAS	INFORMATION
Closing date for regular entries 30/10/2018	Athlete quota (event) 6 / 120	Home athletes 0 (-%)
Time left for late entries 15:03:31	Athlete quota (show) 55 / 200	Maximum horses per athlete 5
Late entries until (Rouen, UTC +01:00) 18/11/2018 00:00:00	Horse quota (event) -	Athletes (FRA) 5
	Horse quota (show) 102 / 240	Horses (FRA) 8

You can choose to make the entry on the **Show** page and specify in which event each horse will compete, or you can make the entry under the specific event category.

Click here to see [How to make an entry on the FEI Entry System for multiple events at one Show](#).

Step 2: Choose the event under which you wish to make an entry and click on **Add athlete**:



Step 3: Search for the athlete by name or FEI ID number. Tick the athlete you wish to enter and click on **Enter selected athletes**:

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It is possible to enter multiple Athletes at the same time:

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You can use the different filters to assist in searching for a specific Athlete, or to only display certain Athletes that fulfil the selected criteria

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Step 4: Once the athlete is added, you can **Add horse** or **Add slot**.

Click here to see [How to enter athletes with "horse slots" on the FEI Entry System](#).

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A pop-up window will open where the "favourite horses" for this athlete will be displayed.

You tick the horses you wish to enter and then click on **Enter selected horses** to add these horses to your entry.

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You can also search for horses by entering their name or FEI ID number as well as searching for horses administered by other countries.

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You would then click on **Enter selected horses** to add these horses to your entry.

Step 5: The entry then appears with the athlete and horse combination in a "grey"

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status, this is still draft and needs to be submitted. Click on **Submit** to enter this combination.



VON BANDEL Arthur (FRA)
10114466

BLUE BOY DE LA CENSE
105209 • 29/06/2011 (7 yo)

Add horse Add slot Athlete... ▾

CSI1* **Submit**

If you are submitting multiple entries at the same time, you can submit all in one go by using the **Submit all entries** at the top of the page.



CSI1* entries

Athlete name or FEI ID Horse name or FEI ID

Submit all entries Show draft entries

Invalid entries Show only empty slots

Step 6: The entry or entries are submitted to the Organising Committee to accept.

The status of the entries are highlighted in orange when they are waiting for OC acceptance. Once accepted the entries are highlighted in green.



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Add horse Add slot Athlete... ▾

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Unique solution ID: #1140

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