FEI Entry System for Jumping

How to add a Veterinarian or a Chef d'Equipe on the FEI Entry System

Your Athletes will participate in an Official Team Event and you need to communicate the name of the Veterinarian and/or the Chef d'Equipe to the Organising Committee?

Step 1: Connect to the new version of the [FEI Entry System](#) for Jumping and find the Event for which you need to add the name of the Veterinarian and/or the Chef d'Equipe.

Step 2: When on the Show page or the Event page of the Official Team Event, you have the option to click on the **Manage teams** button:
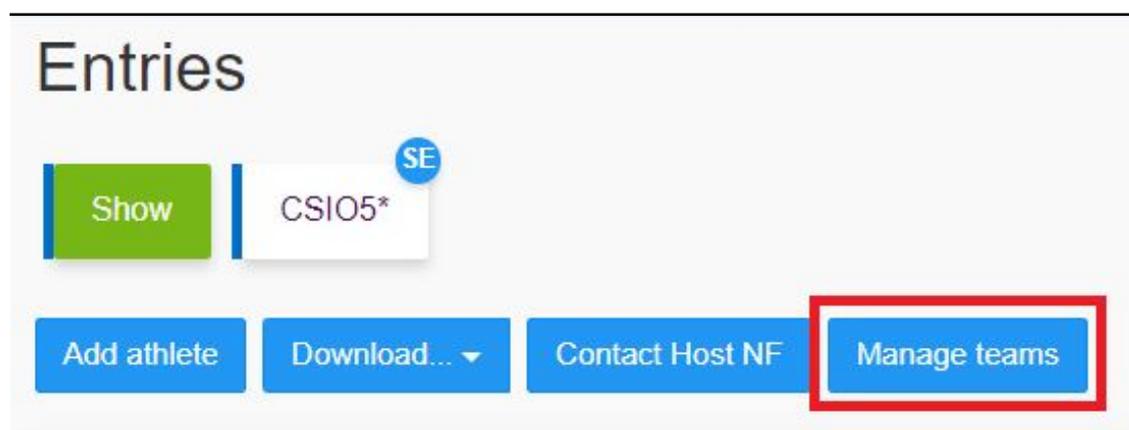
Step 3: You have the option of creating a new Team by clicking on **Create a new team** or adding directly the Veterinarian and/or the Chef d'Equipe to the default **Team name**.

Click on the button to add the relevant names:

FEI Entry System for Jumping

Knokke - Event teams
03/07/2020 – 05/07/2020

CSIO5*

Team name	Chef d'Equipe	Veterinarian		
FRA			✏️	✖️

Close **Create a new team**

Step 4: Write the names of the Veterinarian and/or the Chef d'Equipe in the corresponding boxes and click on **Save modifications**:

Knokke - Event teams
03/07/2020 – 05/07/2020

CSIO5*

Team name

FRA

Chef d'Equipe

Serge DUPONT

Veterinarian

Valérie SCHMIDT

Back **Save modifications**

Step 5: Once the names are entered, you can close the window. The data entered is saved and available for the Organising Committee to retrieve:

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You can edit the names at any time until the closing time for regular entries.

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URL: https://howto.fei.org/content/30/200/en/how-to-add-a-veterinarian-or-a-chef-d_equipe-on-the-fei-entry-system.html