

FEI Entry System for Jumping

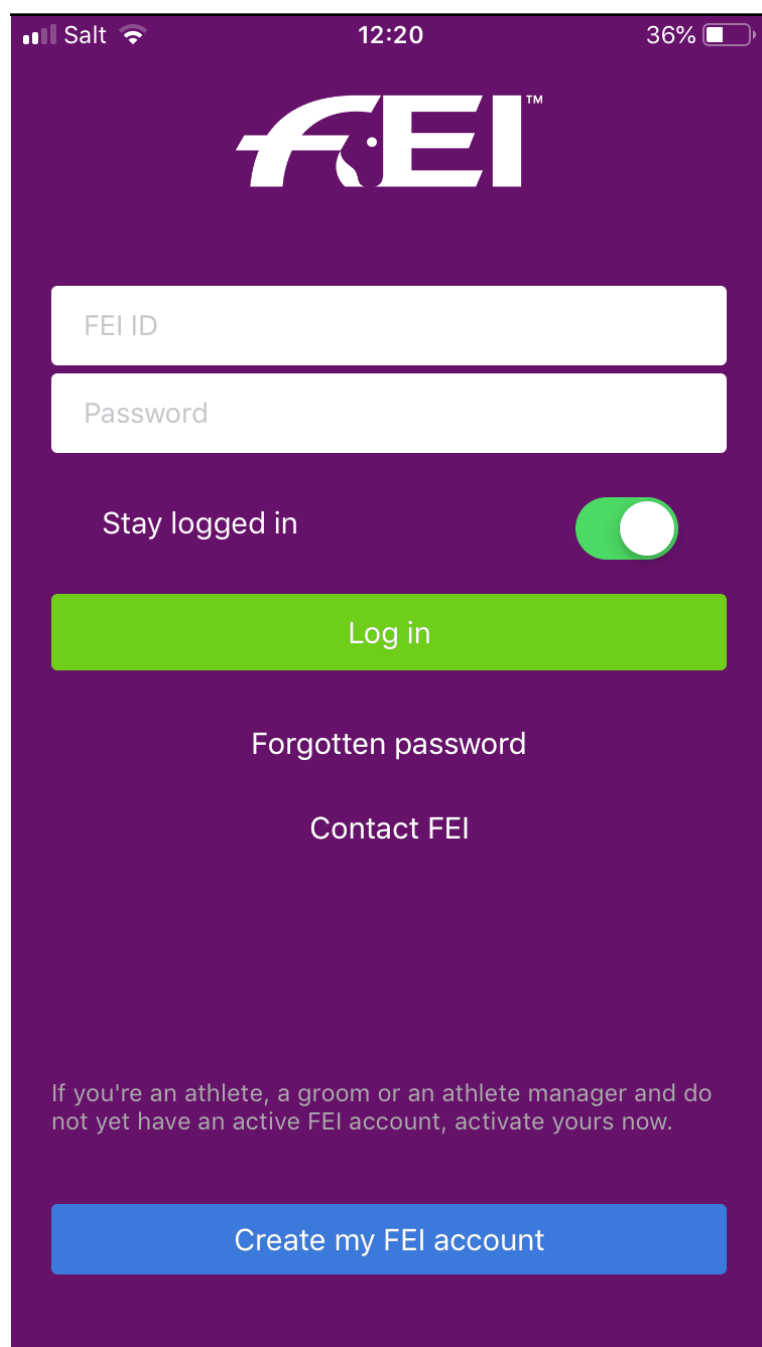
How to navigate on the FEI SportManager App

You are an Organising Committee member with access to an event?

You want to consult or manage your entries on the FEI SportManager App?

Here is a basic overview of how to navigate on the FEI SportManager App:

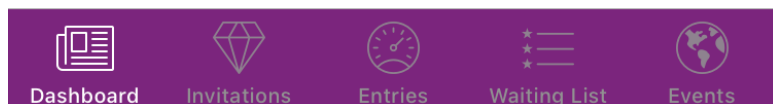
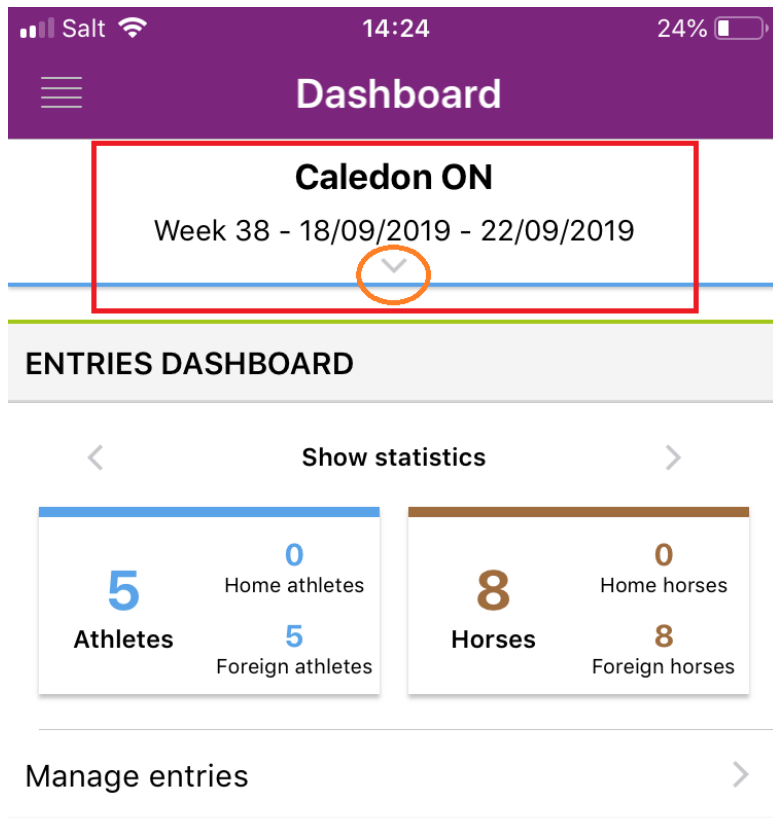
Step 1: Login with your FEI credentials, if you don't have an account or don't have access to your event, please contact usersupport@fei.org



FEI Entry System for Jumping

Step 2: You will land on your Dashboard which gives you an oversight of your given event.

If you are an OC of multiple events at the same time, you can change the event in the dropdown bar at the top:



Step 3: To enter the entries of your selected event, click on **Manage entries**.

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The screenshot shows the app's dashboard for 'Caledon ON' during 'Week 38 - 18/09/2019 - 22/09/2019'. The 'ENTRIES DASHBOARD' section features a 'Show statistics' button with left and right navigation arrows. Below this are two summary cards: 'Athletes' (5 total, 0 home, 5 foreign) and 'Horses' (9 total, 0 home, 9 foreign). A 'Manage entries' button with a right arrow is highlighted with a red border. At the bottom, a navigation bar includes icons for Dashboard, Invitations, Entries, Waiting List, and Events.

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Dashboard

Caledon ON

Week 38 - 18/09/2019 - 22/09/2019

ENTRIES DASHBOARD

Show statistics

5 Athletes

0 Home athletes

5 Foreign athletes

9 Horses

0 Home horses

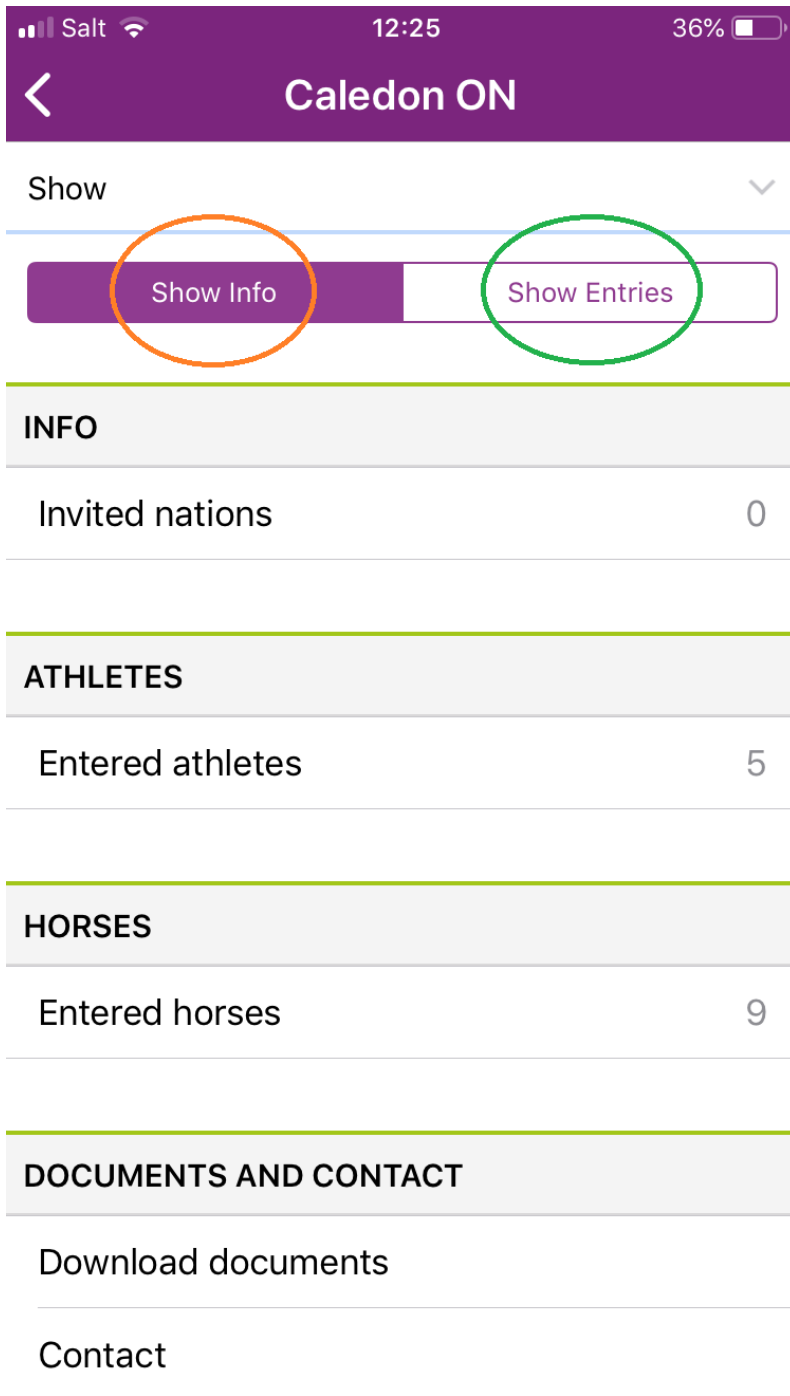
9 Foreign horses

Manage entries

Dashboard Invitations Entries Waiting List Events

Step 4: You will then be able to navigate between an overview of your **Show Info** and your **Show Entries** by switching between the two pages.

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The Show Info page includes the possibility to download various lists and documents as well to contact the FEI or the relevant National Federations.

Click here to see How to download lists and documents on the FEI SportManager App.

Step 5: Clicking on Show Entries will display all the entries for your show.

You can filter on the different Event levels if applicable.

FEI Entry System for Jumping

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< Caledon ON 🔍

Show ▾

Show Info Show Entries

ACTIONS

Show only actionable entries 9

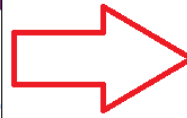
ANDREWS Tamara >
USA 10187668

CARABELLE >
11/05/2007 (12 yo) CS12*
Mare

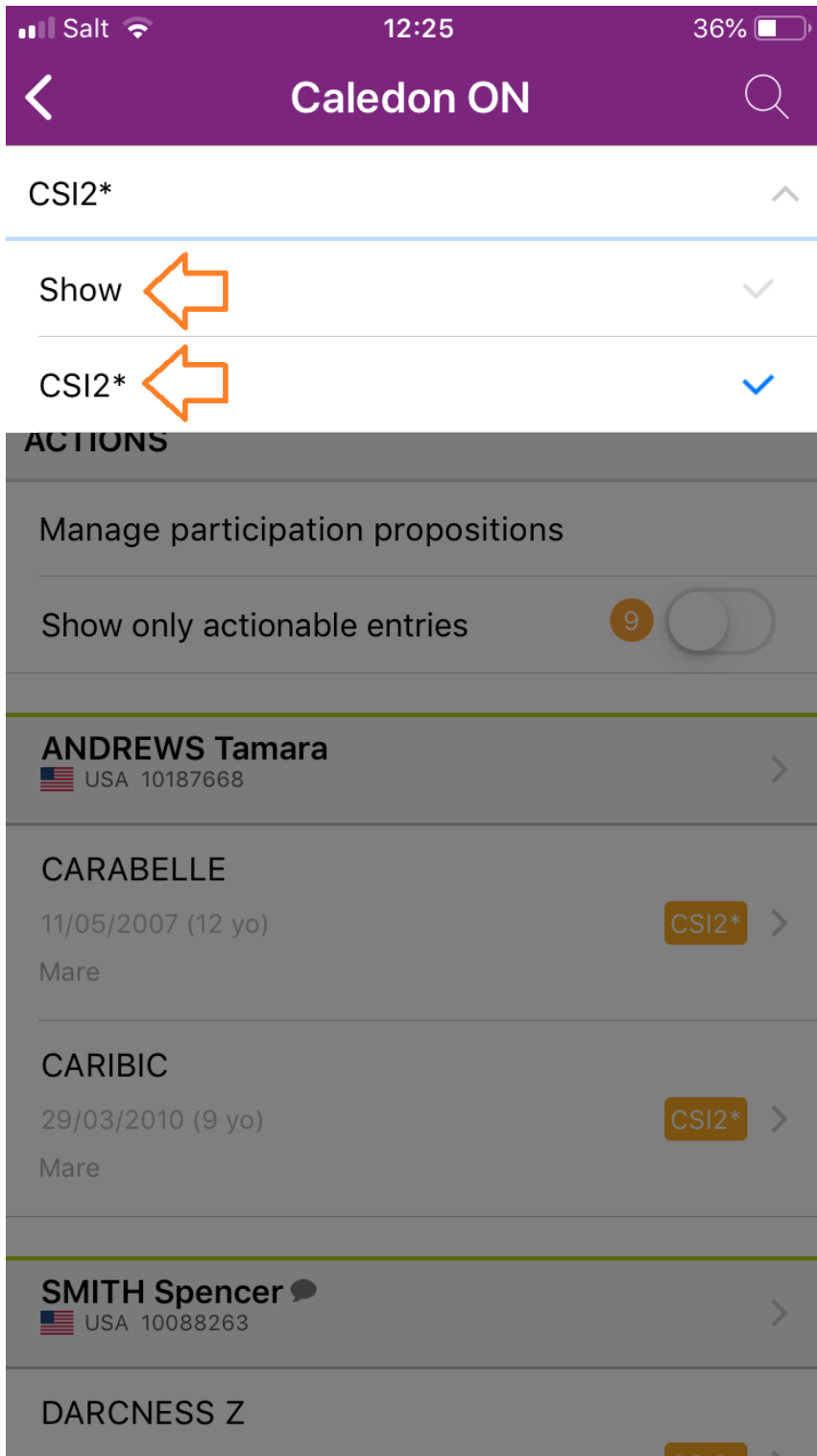
CARIBIC >
29/03/2010 (9 yo) CS12*
Mare

SMITH Spencer >
USA 10088263

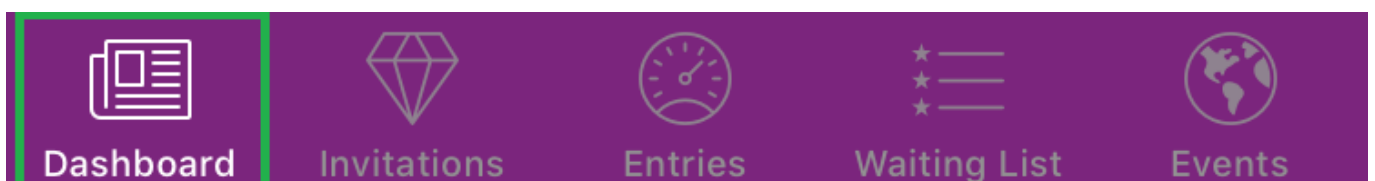
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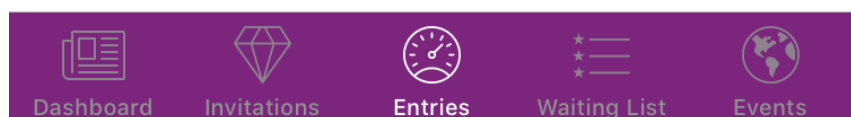
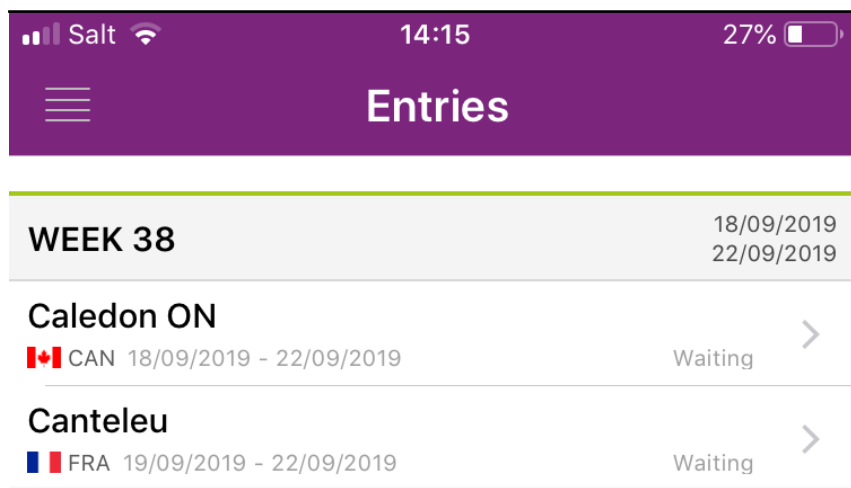
Step 6: You can navigate back to your Dashboard at anytime by using the menu button at the bottom.



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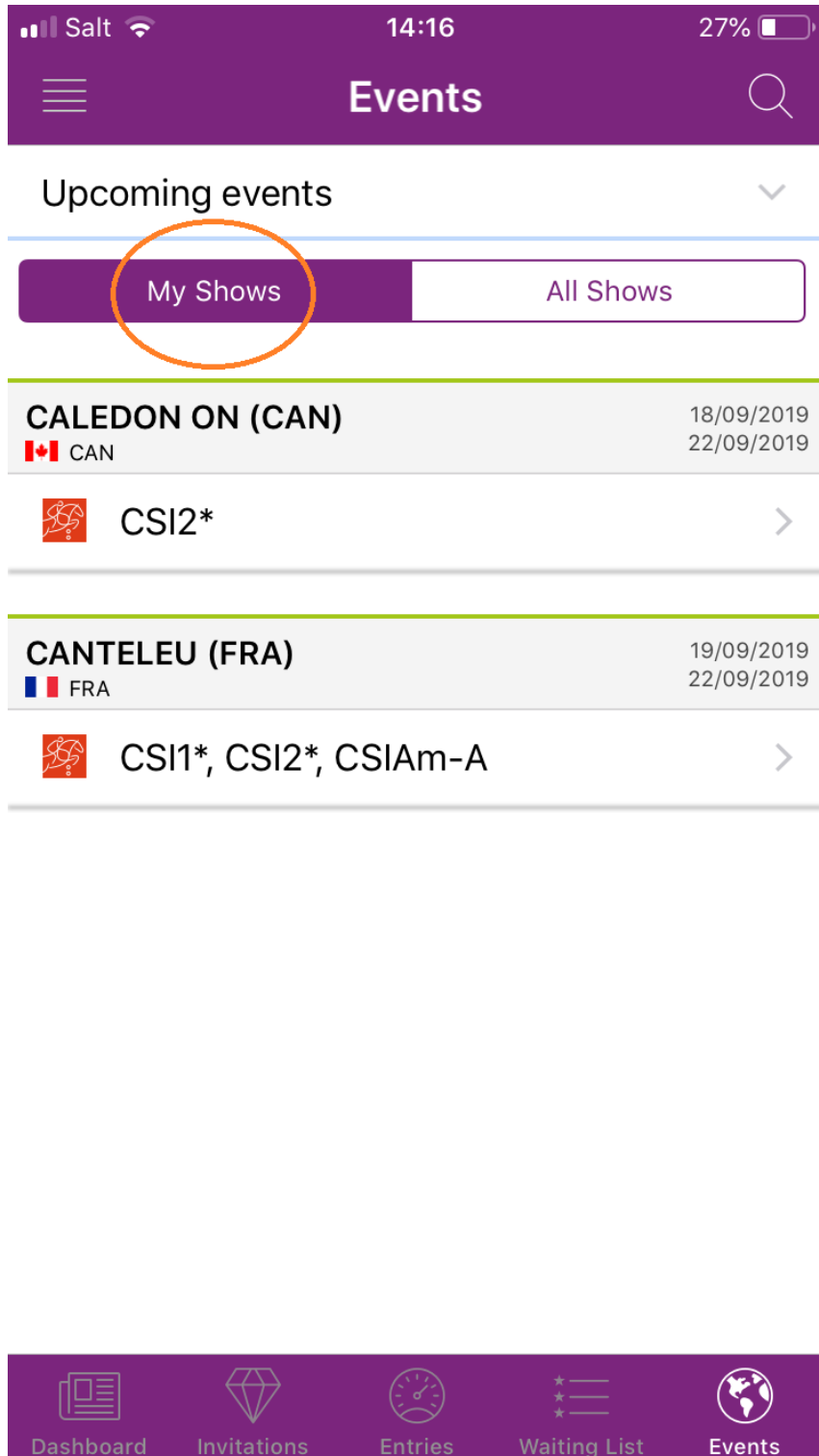
Please note: the sections **Invitations** and **Waiting List** are not in use at the moment and will just take you back to your list of entries.

Entries: this displays a list of Shows at which you are Organising Committee and have access to the entries.

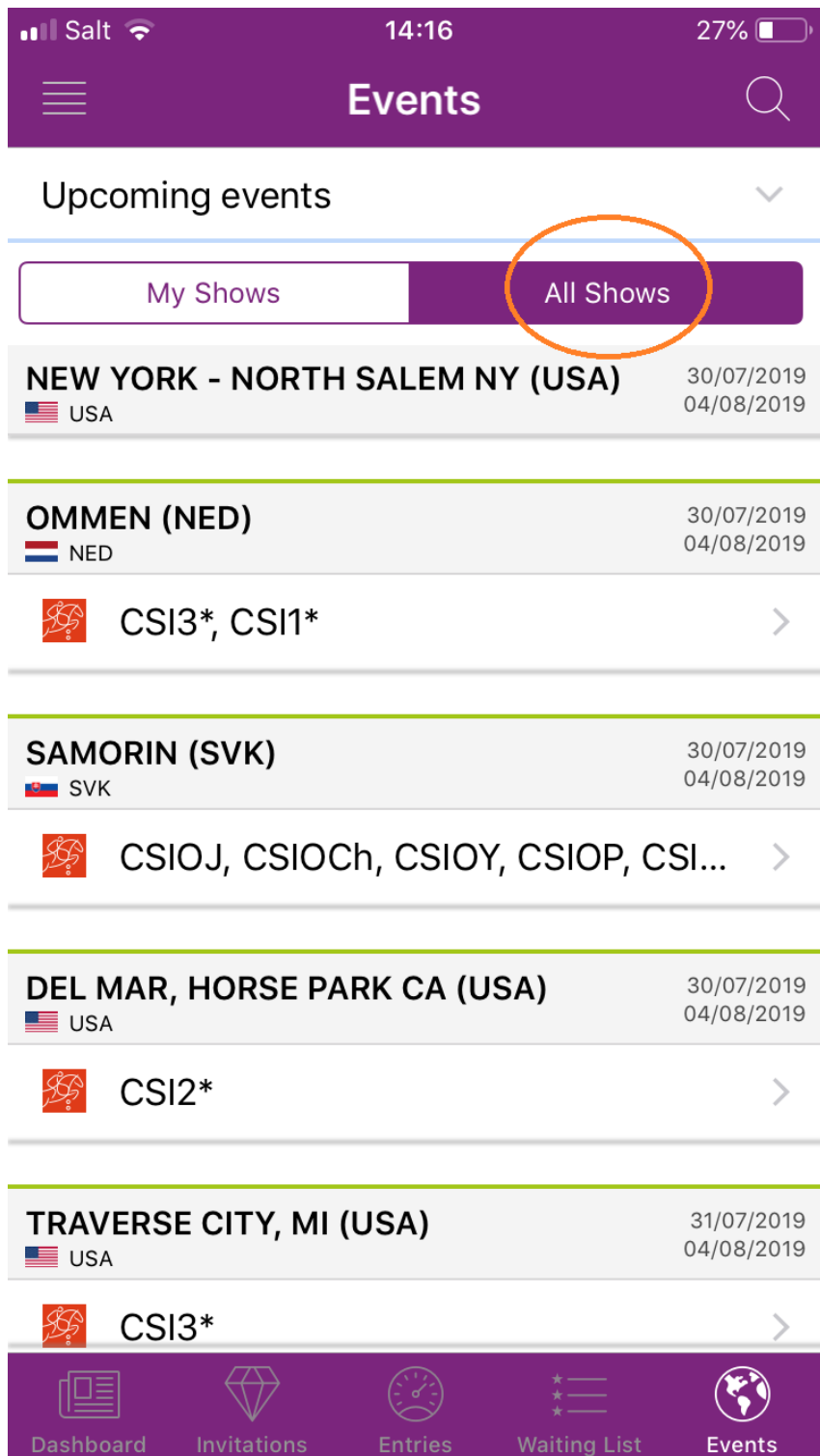


FEI Entry System for Jumping

Events: Displays a list of all FEI Jumping Events as well as a list of your Upcoming events



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[Click here for further guidelines on how to use the FEI SportManager App.](#)

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