### How to revalidate a FEI document

In accordance with Art.1027.8 of the FEI Veterinary Regulations all FEI documents need to be revalidated every 4 years for Horses that are active in international competition.

FEI documents are valid for 4 years from the date of issue. If a Horse is wanting to compete in any FEI event and a FEI document is necessary, it must be valid.

**Step 1:** You must find the Horse in question on the FEI Database either by FEI ID number or name and open the **Horse Detail** page.

**Step 2:** You need to click on **Renew** and enter the date to which you want the passport to be valid.



REVALIDATION STICKER	
Valid Until *	04/07/2016 dd/MM/yyyy
	Ok Cancel

Your National Federation will be invoiced accordingly.

- It costs 175 CHF to revalidate a horse document
- It costs 35 CHF to revalidate a pony document

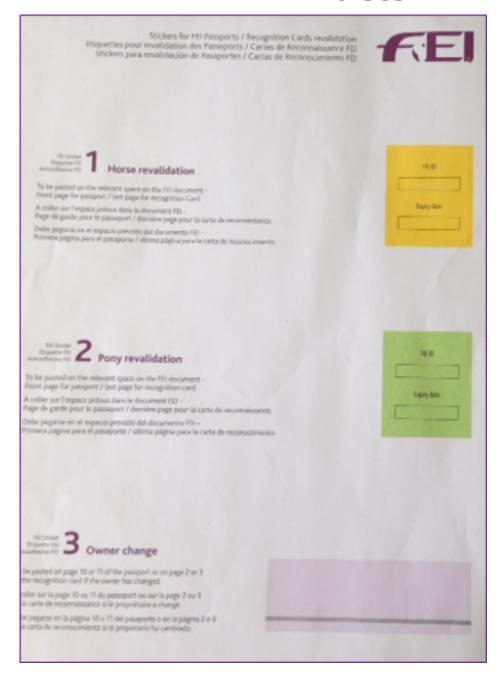
**Step 3:** You need to **Download the revalidation sticker** which needs to be printed out on the revalidation sticker paper that can be ordered from the FEI,



The stickers look like this:

FRA06061 04/07/2016 1015183

The sticker needs to be printed out on FEI sticker paper:



**Step 4:** The sticker then needs to be stuck on page 36 of the FEI Recognition card and on page 1 of the FEI Passport. It is the National Federation's responsibility to ensure the sticker is well stuck on the document.

**Please Note:** If a horse has a FEI Passport and is administered by a country within the European Union, these documents have to be revalidated without a gap in their validity date, even if the horse is not competing in international competition.

E.g. 02/04/2012 - 02/04/2016 - 02/04/2020.

#### Things to Consider:

FEI Documents may have been updated with manual yellow or green stickers
prior to our online FEI Database. These revalidation numbers/dates may be
missing from the FEI Database. Please send the FEI a scan of the revalidation
sticker page and we will update this information on the FEI Database.



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