FEI Entry System - General How to make an entry on borrowed horses in the FEI Entry System

You need to make an entry for a borrowed horse event?

Step 1: Go to <u>https://entry.fei.org</u> and login with your FEI credentials.

Step 2: Search for the event in which you wish to make some entries and click on **Entries** to enter the event

/enue Name:		From:		I 1	To:						
Country: -		Period:	Al 💌								
Discipline: Dressage		•									
Entries for: Select a NF		•									
Ath. FEIID:	Ath. Name:										
Horse FEIID:	Horse Name:										
Search Events Past even											
ocoming events Past even	nts	Event Code	^From	То	Nominated De	efinite Period/En	ling	Athietes	Horses		
ocoming events Past even		Event Code CDI-W LF	^From 10/12/2015		Nominated De	efinite Period/En	ling 13/12/2015	Athletes (URU) 0	(URU)	0 Entries	Master List
Venue Name Wernibee VIC	Country			13/12/2015	28/		13/12/2015	(URU)	(URU)		Master List Master List
Venue Name Werribee VIC London Olympia	Country Australia	CDI-W LF	10/12/2015	13/12/2015 16/12/2015	28/ 04/	10/2015 Event	13/12/2015 s 16/12/2015	(URU) 0	(URU)	0 Entries	
Venue Name Venue Name Verribee V/C .ondon Olympia rankfurt	Country Australia Great Britain	CDI-W LF CDI-W	10/12/2015 15/12/2015	13/12/2015 16/12/2015 20/12/2015	28/ 04/ 24/	3/10/2015 Event 1/12/2015 Substitution	13/12/2015 s 16/12/2015	(URU) 0	(URU)	0 Entries	Master List
Venue Name Weribee VIC London Olympia Frankfurt Pattaya	Country Australia Great Britain Germany	CDI-W LF CDI-W CDI4*	10/12/2015 15/12/2015 16/12/2015	13/12/2015 16/12/2015 20/12/2015 27/12/2015	28/ 04/ 24/ 25/	V10/2015 Event V12/2015 Substitution V11/2015 Substitution	13/12/2015 s 16/12/2015 s 17/12/2015 25/12/2015	(URU) 0 0	(URU)	0 Entries 0 Entries 0 Entries	Master List
Past even Venue Name Werribee VIC London Olympia Frankfurt Pattaya Mechelen	Country Australia Great Britain Germany Thailand	CDI-W LF CDI-W CDI4* CDI1*	10/12/2015 15/12/2015 16/12/2015 25/12/2015	13/12/2015 16/12/2015 20/12/2015 27/12/2015 30/12/2015	28/ 04/ 24/ 25/ 30/	0/10/2015 Event 0/12/2015 Substitution 0/11/2015 Substitution 0/12/2015 Definite	13/12/2015 s 16/12/2015 s 17/12/2015 25/12/2015	(URU) 0 0 0	(URU)	0 Entries 0 Entries 0 Entries	Master List Master List
	Country Australia Great Britain Germany Thailand Belgium	CDI-W LF CDI-W CDI4* CDI4* CDI1* CDI5*	10/12/2015 15/12/2015 16/12/2015 25/12/2015 26/12/2015	13/12/2015 16/12/2015 20/12/2015 27/12/2015 30/12/2015 10/01/2016	28/ 04/ 24/ 25/ 30/ 22/	V10/2015 Event V12/2015 Substitution V11/2015 Substitution V12/2015 Definite V11/2015 Substitution	13/12/2015 s 16/12/2015 s 17/12/2015 25/12/2015 s 26/12/2015	(URU) 0 0 0 0 0	(URU)	0 Entries 0 Entries 0 Entries 0 Entries	Master List Master List

Step 3: Select the athlete you wish to add enter by clicking on **Add** in the list of Athletes.

You can search for the athlete by name or FEI ID number, the list will show only the registered athletes by default, you can use the relevant filters to find your athletes.

Click here to see <u>How to make an entry for an international event</u>.

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URL: https://howto.fei.org/content/31/150/en/how-to-make-an-entry-on-borrowed-horses-in-the-fei-entry-system.html

FEI Entry System - General

Athletes	Horse	s Help			
Name / ID:				Search	Reset
Only re	gistere	d athletes 🛛 🗹 Only	athletes	s in the age li	mits
FEI ID	NF	∧Name	M/F	Birth	
10027168	USA	ADDY-CROW DORIE	F		
1002/100	USA	ADD1-CROW DORIE	F	21/05/1966	Add >>
10072489	USA	AHL-ECKHAUS JACKIE	F	21/05/1966	Add >> Add >>
10072489	USA	AHL-ECKHAUS JACKIE	F	17/02/1955	Add >>
10072489	USA	AHL-ECKHAUS JACKIE AMBROSE ROSE	F	17/02/1955	Add >>

Step 4: You move to the **Horses** tab and this is where you will have the possibility to mark that the athlete will ride a borrowed horse.

Instead of selecting a specific horse, you will click on **Will ride borrowed horses**, this will add a "horse" to the athlete.

CSI1* Draft						
Vilamoura	a (POR)				2016_CI_1287	Entries in principle: - Substitution by OC: 20/03/2016
CSI1* (Lower	r Level E	vent)		20	16_CI_1287_S_S_02	Nominated Entries: - Last Date of substitution: 15/03/2016
From 29/03/2	016 to 03	3/04/2016			Contact Host NF	Definite Entries: 20/03/2016 Horse Inspection: - Entry Fee: -
Athletes' age	: min. 12;	Horses' age: min. 6			Contact OC	Definite Period Last date of definite entries: 51 days 19:12:58
Event on bor	rowed ho	orses				
Athletes	Horses	s Help	_77_			Entry Lists Draft Entries Nominated List Definite List
Name / ID:			<u>_</u> ⊻_∣	Sear	ch Reset	Filter Entries: All
Admin NF	: Unit	ted States of America (▼ Will rie	de bor	rowed horses	Athletes & Horses NF FEI ID
Only re	gistere	d horses 📝 On	ly horses in t	he age	limits	All THONY Carly (USA) USA 10026626 Contact Info
FEI ID	NF	▲Horse Name	Birth	M/F		
104PW77	USA	ABSOLUTE ABILITY	24/04/2001	М	Add >>	
103JP14	USA	ABUNOLA	20/04/2005	F	Add >>	
104ZQ49	USA	ACANTO 7	08/05/2005	м	No FEI doc. Add >>	
103YL80	USA	ACOLINA R	01/04/2005	F	Add >>	
GBR42991	USA	ALBERTO II	02/03/2003	М	Add >>	
103UH18	103UH18 USA ALEXANDRIA 04/07/2005 F Add >>				Add >>	Have you noticed out of date information about a horse or an athlete? Click o
103GB56	USA	ALL IN	14/05/2005	м	Add >>	access the Suggestion Platform. Thanks for your help!

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Step 5: The Organising Committee will be able to assign the horses to the athletes once the draw has been done.

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