

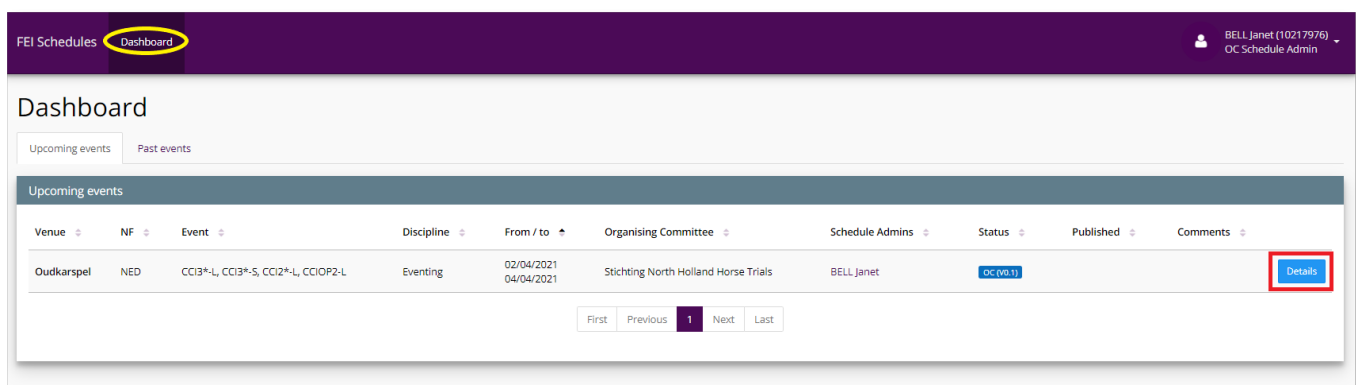
Event Schedules

How to add a scoring/timing provider on the FEI Online Schedule

You are the Organising Committee of a FEI Event and want to add a scoring/timing provider to the schedule you are filling in?

Step 1: Connect to the FEI Online Schedule Platform (<https://schedules.fei.org>) with your FEI credentials.

Step 2: On your **Dashboard** click on **Details** to open the schedule of your Event.



Step 3: Select the **Logistical information** section on the left hand side and scroll until the sub-section **5. Scoring/timing provider**.

Step 4: If the scoring/timing provider is not a FEI Certified Service Provider, click on **No** and choose if the scoring and timing will be managed by **A company** or **A person**. You will then be able to find and add the relevant company or person using the name or FEI ID number.

Event Schedules

5. Scoring/timing provider

The FEI may require to be provided with real time results data feed of your event according to FEI requirements; in this case, you and your provider will be informed accordingly.

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? *

The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>

Yes No

The scoring and timing will be managed by: *

A company A person

Provider contact information	FEI ID	Contact email
PEREAL Martin	10023207	martin@wstiming.com

Additional information

Include details if necessary

6. Other technology/service provider(s)

Will you use other technology/service provider(s) at your Event? *

Yes No

Additional information

Include details if necessary

Please note: You can verify on the lists of FEI Certified Service Providers per discipline if the scoring and timing provider is certified by the FEI or not.

Step 5: If the scoring/timing provider is a FEI Certified Service Provider, click on **Yes** and select the **Name of the company** from the dropdown list.

Step 6: Once you have selected the **Name of the company**, the **FEI Certified Service Provider ID number** will automatically be entered and you will be able to add a contact person by clicking on **Select Contact person at Event...**

5. Scoring/timing provider

The FEI may require to be provided with real time results data feed of your event according to FEI requirements; in this case, you and your provider will be informed accordingly.

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? *

The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>

Yes No

Name of the company:

FEI Certified Service Provider ID number:

Additional information

Include details if necessary

Please note: If you choose **Yes** to the first question, you can only select one of the FEI Certified Service Providers listed here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>

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