

# Horses

## How to change a Horse Name on the FEI Database

If a horse wishes to change its **Current Name**, this may be liable to a financial charge.

The horse' **Birth Name** must always remain its first registered name which can be found on it's National Passport.

Please click here to view the [Financial Charges and the Horse Name Change Guidelines](#).

**Step 1:** To change a horse name, you must type the new **Current Name** in the box and choose an option from the Kind of Change drop down list. You must then click on SAVE at the bottom of the page.

FRA06061 - VISMI (FRA)  
INCOMPLETE RECORD

Suggest updated information

Name

Birth Name \* VISMI

Current Name \* SUGAR

Commercial prefix or suffix

Use Commercial prefix or suffix as ☒ Prefix ☐ Suffix

Complete Name SUGAR

Shorten Name

Horse Info

Last Change 05/01/2009

Kind of Change

- 
- Change of Horse Name & Commercial Prefix or Suffix (1'000.- CHF)
- Addition of Non Commercial Prefix or Suffix & Name Shortening (200.- CHF)
- National Sport Name (Free of charge)
- Other change requiring FEI validation

History...

If the **Birth Name** was incorrectly entered on account creation, this can be corrected at any point choosing “Other change requiring FEI validation”.

Please Note: This will only be exempt from being invoiced if we can check this correction on a copy of the national passport or breed/birth certificate uploaded to the FEI Database or sent to the FEI for confirmation: [passport@fei.org](mailto:passport@fei.org)

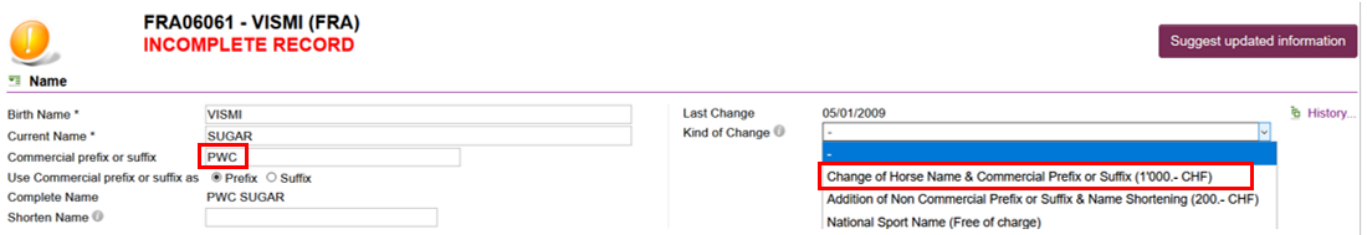
**Spelling mistakes** can be corrected also by choosing “Other change requiring FEI validation”.

Please Note: This will only be exempt from being invoiced if we can check this correction on a copy of the national passport or breed/birth certificate uploaded to the FEI Database or sent to the FEI for confirmation: [passport@fei.org](mailto:passport@fei.org)

The relevant sticker needs to be printed - please refer to **Step 3**.

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**Step 2:** If a **Commercial Name** (prefix/suffix) is being added to the horse, which will incur a financial charge, please enter this in the Commercial Name field and choose "Change of Horse Name & Commercial Prefix or Suffix (1'000.- CHF)".



**Step 3:** A Change of Name sticker must be downloaded and stuck on the FEI document.

If your modification is a correction and not a name change, you can contact us ([passport@fei.org](mailto:passport@fei.org)) to request the modified sticker(s) rather than download a "Name Change sticker".



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The Change of Name sticker will need to be placed over sticker #1 on the name page of the FEI Document. It is meant to fit the sticker box corners on the above half of the sticker #1 to cover only the previous name.



**Step 4:** Once the sticker has been placed on the FEI document a new scan of page 1 (name page) will need to be uploaded to the FEI Database.

The system generates a line in the Documents section and requires a scan of the relevant page to be uploaded.

It is possible to upload a Full Document or only the necessary Name Page.

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If the document uploaded is not correct, the FEI will reject the uploaded document and you will be informed accordingly by email and asked to upload a new scan.

The horse will not be able to be entered until a new document has been provided.

Unique solution ID: #1061

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